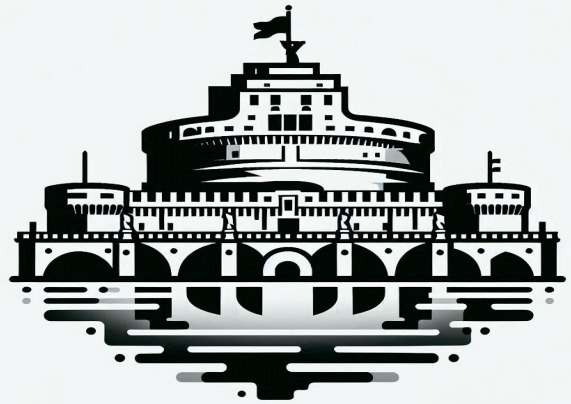


PASSPORT APPLICATIONS



PW JENNINGS LLP

ITALIAN ADDRESS:

Via dei Banchi Nuovi 56

Rome, Italy, 00186

+39 3347436570

+44 7936287501

PASSPORT APPLICATIONS



Assistance with Passport Applications for British Nationals in Italy

Applying for a British passport while residing in Italy can be a complex process, whether it is a first-time application, a renewal, or a replacement for a lost or stolen passport. As English solicitors based in Rome, we offer guidance to British nationals navigating this process, ensuring that all requirements are met and assisting with the necessary documentation.

Types of Passport Applications

There are several types of British passport applications, including:

- **First-time adult passports** – For individuals applying for a British passport for the first time.
- **First-time child passports** – For children born to British parents who need a passport to travel.
- **Passport renewals** – For expired or soon-to-expire passports.
- **Replacement passports** – For lost, stolen, or damaged passports.
- **Emergency travel documents (ETDs)** – For urgent travel when a passport is lost or stolen and a full replacement cannot be issued in time.

Each application type has specific requirements, including supporting documents, processing times, and application fees.

- **Required Documents for Passport Applications**
- Depending on the type of application, the following documents may be required:
- **Proof of British nationality**, such as a birth certificate, certificate of naturalisation, or a previous passport.
- **Proof of identity**, including a national identity card, driving licence, or other official ID.
- **Proof of residence in Italy**, such as a residency certificate (permesso di soggiorno) or utility bills.
- **Parental documents** (for child passports), including parents' passports and birth certificates.
- **Photographs** meeting UK passport standards.

For first-time applicants, additional supporting documents may be required to verify British nationality.

Certification of Documents

Many passport applications require certified copies of original documents. As English solicitors, we may be able to:

Certify copies of birth certificates, passports, and identity documents.

Provide declarations or affidavits where required.

Assist in obtaining necessary legalisations and apostilles for foreign-issued documents.

UK law allows solicitors to certify copies of documents under the **Solicitors Act 1974**, and we follow strict guidelines to ensure that certifications are accepted by HM Passport Office.

Processing Time and Application Submission

British passport applications submitted from abroad take longer than those processed in the UK. Current processing times range from **4 to 10 weeks**, depending on the type of application. It is important to apply well in advance of any planned travel.

Applications must be submitted online via the **UK Government's official passport website**, and supporting documents can be sent via courier to HM Passport Office in the UK. In some cases, applications can be submitted through the British Embassy in Rome, but this is limited to emergency situations.

Emergency Travel Documents (ETDs)

If a British national in Italy loses their passport and needs to travel urgently, an **Emergency Travel Document (ETD)** can be issued by the British Embassy in Rome. We assist clients in:

Preparing the necessary documentation for an ETD application.

Certifying documents required for the application.

Advising on travel restrictions associated with an ETD.

Legalisation and Apostille of Documents

For applicants born outside the UK or with documents issued in Italy, legalisation may be required. We assist in:

Obtaining an **apostille** for Italian documents via the Italian Prefettura or Tribunale.

Ensuring documents meet the requirements of the Hague Apostille Convention (1961).

Advising on any additional authentication required by HM Passport Office.

Assistance for Dual Nationals

British citizens who also hold Italian nationality may need to provide additional documentation to confirm their UK citizenship status. This can include:

Proof of British citizenship by descent or naturalisation.

Documents confirming renunciation or retention of British nationality in cases of dual citizenship.

Assistance in resolving potential conflicts between UK and Italian nationality laws.

Common Issues and How We Can Help

We help clients resolve common passport application issues, including:

- **Name discrepancies** – Advising on how to correct name inconsistencies between documents.
- **Lost or stolen passports** – Assisting in filing police reports and providing statements for HM Passport Office.
- **Expired passports and urgent renewals** – Advising on the fastest way to obtain a replacement passport.
- **Child passport applications** – Ensuring both parents provide the necessary consent and documentation.

Conclusion

Applying for a British passport while living in Italy can be challenging, but with professional guidance, the process can be managed efficiently. We offer expert legal assistance to ensure that all documentation meets UK requirements, providing certified copies, legalisation services, and advice on any complications that may arise. Whether you are renewing your passport, applying for a child's passport, or dealing with an emergency, we are here to help you navigate the process with confidence.